

Event Center Nashville Rental Venue
3640 Dickerson Pike, Ste 9, Nashville, TN 37207
(615) 582-0935



Stage, Main Event Floor, event overflow floor, breakfast kitchen, bar area, DJ booth, 2 unisex restrooms
Lay out 2'500 sq ft.

125 people standing max occupancy.

Booking Hours: 7 am to 3 am (3hour min)

Rates

Deposit is required day of booking. **All monies received are nonrefundable.**

Hourly Rates: Weekend rates (Fri- Sun): \$125 per hr.

Weekday rates (Mon -Thurs): \$90 per hr.

After hours 11pm to 4 am: \$150 per hr. **(Licensed Security Required)**

Holidays are excluded from general rates.

Rates are subject to change with season please inquire within management.

SET UP: Complimentary 30 mins

Booking: \$ 300 deposit + 25% of Total Balance at the time of booking.
Remaining Total Balance is due 7 days prior to event.

Alcohol on premises: \$100

Kitchen Use: \$75

Cleaning Fee: \$200 (waived if cleaned)

Consultations: One time 30 min complimentary phone consultation before booking.

Tours: Virtual Tour is available online or our Facebook pg. @Event Center Nashville

One time 30 min on site schedule tour before booking: \$25.

(All monies received is non-refundable however tour fees are applied to bookings.)

One time 30 mins on site schedule tour after booking complimentary when booking 5hrs. +

Complimentary Accommodations: 12 bar stools, 5 square cocktail tables with bar height chairs, 4 - 64" round tables, 4 - 48" inch round table, 4 assorted sized rectangle tables from 5 ft to 7 ft, 1 - 8 ft rectangle table, 30 folding chairs, Bluetooth Ion speaker or Subwoofer with speaker for professional DJ (no mixer), DJ space, three smart TVs, cooler, two unisex bathrooms, & bar space (please refer to Rates regarding alcohol on premises).

We only accept changes from one responsible party to avoid any confusion while planning your event.

NO SMOKING \$200 PENTALITY CHARGE

We are not responsible for any of the renter’s personal property brought inside of the Event Center Nashville.

Kitchen Space: Refrigerator, Oven (bottom of stove; the stove top is prohibited for use. It is a fire hazard.) and counter-top space available. No prepping and preparing food at the center. The oven is used for warming pans only. Dispose all food in the trash do not throw food in the sinks.
(Please refer to rental rates; Kitchen usage is a \$75 fee).

Caterers and outside food are allowed.

Alcohol is allowed on premises. Selling Alcohol is prohibited unless stated otherwise by management.
(Please refer to rates; Any alcohol brought onto premises is subject to \$100 fee)

Cancellation: All monies are non-refundable; however, we do understand unforeseen circumstances. We do offer a 1-time date exchange that must be made 7 days prior to original event date. If the 2nd date is canceled, all monies are non-refundable, and the contract is forfeit.

Renter shall remove all personal property, trash and other items that were not present in the venue when renter took control. Once your event takes place, if there are no damages to the property, and the center is back to its original state at the time it was rented, the deposit shall be released.

Upon renter’s completion of his/her obligations, the Event Center shall return your security deposit minus any amounts deemed necessary to resolve any issues inflicted by the renter, guests, contractors, or whoever entered the center during the rental period, with or without the renter’s consent. So, deposit funds will be deducted as seen fit to rectify any negligence of the renter’s obligation. **It may take up to 7 days for deposit funds to be released once contract is fully honored.**

Renter will be liable for any physical damage, legal actions, and or/ loss of reputation or business opportunities that Owner may incur because of the actions of Renter or any of renter’s guest while renter is in control of the center and shall indemnify and hold harmless the Owner against all legal actions which may arise from renter’s use of the center.

Any disputes arising under the contract shall be adjudicated in Shaneka & Anthony Cross’ local jurisdiction.

Contact information: Phone: (615) 582-0935 / (615)865-2936 email: theeventcenter615@gmail.com

_____, 2022
Renter _____ Date _____ Owner _____ Date _____

Consultation Check list: Request Date: _____ @ _____ (pm/am) to _____ (am/pm).
Event Type: _____ Expecting # guests: _____